



Consulting Services Agreement

Dear Ms. Moody,

We are pleased to submit this Letter of Agreement between the Consortium for Educational Change ("CEC") and Springfield Public School District 186 ("District"). This Agreement covers services to be provided by CEC to the District as described in the **Scope of Services** which forms part of this Agreement.

The **Scope of Services** is attached. It is understood that CEC is performing its obligations and services as an independent contractor and no employment, partnership, or other business relationship is created through this relationship. CEC will provide the services provided in the attached **Scope of Services** with due diligence and professionalism.

As compensation for the services rendered, the District agrees to pay CEC \$2,400/day or \$300/hr. (IL EMPOWER Grant Rate) inclusive of travel and supplemental publications per consultant as set forth in the attached **Scope of Services**. The District agrees to pay CEC based on the schedule provided in the **Scope of Services**, and in accordance with the Illinois Prompt Payment Act. Both CEC and the District agree to make appropriate staff available to ensure that CEC is able to perform its obligations under the **Scope of Services**.

Additional days mutually agreed upon will be at the IL EMPOWER Grant Rate of \$2,400/day or \$300/hr. inclusive of travel and supplemental publications per day per consultant.

Both CEC and the District agree to provide at least 72 hours notice if either is not able to fulfill its commitment to deliver or take delivery of the services under the Scope of Services. If the District cancels within 72 hours, the District shall be responsible for the total contracted amount as defined in the **Scope of Service**.

It will be the District's responsibility to provide copies of the materials that are expected to be sent a week in advance by CEC as well as provide all presenters equipment requirements. Materials may only be reproduced for the use at the session(s) indicated within the **Scope of Service**.

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Thank you for this opportunity, and we look forward to working with your District. If you are in agreement with the above, please sign below.

Sincerely,

Shelley Taylor, Executive Director

December 8, 2021

Consortium for Educational
Change

Date

I, Nicole Moody, Assistant Superintendent of Teaching, Learning, and School Culture of Springfield Public Schools 186, have read the above and agree to comply with the obligations described herein.

Assistant Superintendent of Teaching,
Learning and School Culture

Date



Scope of Services

Nicole Moody Assistant Superintendent of Teaching,
Learning & School Culture

Springfield Public School District 186
1900 West Monroe Street
Springfield, IL 62704
(217) 525-3000

Email Agreement to:

Nicole Moody – ngales@sps186.org
Robert Schurman – rschurm@sps186.org
Larry McVey – lmcvey@sps186.org

Service Summary

Detailed descriptions of each of these services are provided in the "Detailed Service Description" section on the following pages.

Contract Services - IL EMPOWER

Grant Middle School IL EMPOWER FY 22

Coaching and Consultation

33 Consultant Hours

CEC Cost

Total Hours: 33 hours @ \$300/hr.

\$9,900.00

Total Project Cost

\$ 9,900.00



Detailed Service Description

This section provides a detailed description of each day of work to be performed.

CEC Consultant: Mary McDonald, Mary.McDonald@cecweb.org

IL EMPOWER Grant Middle School FY 22			
Time / Date	Task Name	Description	Cost
Monthly (December – June)	Coaching and Consultation	<p>Illinois Quality Framework: Standard 1: Continuous Improvement Standard 2: Culture & Climate Standard 3: Shared Leadership (Student Focus)</p> <p>Project Description: Provide monthly coaching and consultation support to GMS Administrative, Instructional Leadership Team and Targeted Teacher Leaders to develop capacity to strengthen school culture in ways that increase opportunities to engage student voice, student leadership and student sense of belonging.</p> <p>CEC Deliverables: 1. Provide monthly consultation and consulting support focused on capacity building to increase student agency through: <ul style="list-style-type: none"> • Participating in Administrative Team meeting • Participation in Instructional Leadership Team meeting • Engagement with Targeted Teacher Leaders (To be determined) • Facilitated Professional Learning Activities (To be determined) 2. Assist in data collection and analysis to guide and improve implementation efforts.</p> <p>Note: Monthly Time Allotment December: 3 hours January: 6 hours February: 6 hours March: 6 hours April: 6 hours May: 4 hours June: 2 hours</p>	33 hours x \$300/hr. = \$9,900